FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Job Title: Photography Intern
Employee Classification: Seasonal
Reports to: Business Manager

Status: Non-Exempt
Revision Date: 10/2026

POSITION SUMMARY: The Photography Intern is responsible for capturing, editing, and sharing photo content for summer camp. The Photography Intern is expected to produce photos of each camper who attends camp. The Photography Intern is expected to work collaboratively with other Videography Intern, and admin staff to ensure a wide variety of media content is captured in a timely fashion. They are expected to organize all media files and manage sharing media content with families, on social media, and the parent portal.

OUR CULTURE:
We firmly believe in our mission of putting Christian principles into practice through programs, staff, and facilities in an environment that builds healthy spirit, mind, and body for all. The YMCA of the Rockies staff are key players in helping cultivate an environment of healthy living, youth development, and community impact on our breathtaking properties outside Rocky Mountain National Park. This is a place where nature inspires, and staff lead with heart. We are committed to being welcoming to ***all*** people and to making a difference in the lives of our members, guests, and staff. The work each staff member does matters. We count on our staff to provide extraordinary mission-based experiences for our guests and for each other.

ESSENTIAL FUNCTIONS FOR ALL CCO STAFF:

- Create a safe space for all campers, families, and staff. Promote safe work practices to allow for development and growth for all.
- Possess the mental, social, and emotional skills necessary to build rapport and positive relationships, putting camper needs first.
- Respond to camper and customer requests for service, troubleshoot problems and develop solutions in a patient and respectful manner.
- Contribute to a cooperative and positive camp community, be a team player.
- Be responsible for the upkeep of the camp facility and cleanliness of camp. Report any repairs in a timely manner.
- Assist other departments as needed.

ESSENTIAL FUNCTIONS FOR PHOTOGRAPHY INTERN:

- Participate in staff training prior to working with campers.
- Be concerned with the needs of camper development and growth, guiding the individual camper in participations in group, unit and all-camp activities.
- Follow YMCA of the Rockies marketing and communications best practices, including ensuring all photographs and videos are stored in the correct company locations for YMCA access and use.

- Editing (with assistance) web content, ads, brochures, and newsletters written by the Camp Chief Ouray Team as necessary.
- Producing a minimum of two (2) photographs of each camper per week. One photo with the cabin photo and one from the current session.
- Producing photographs of staff and camp activities for possible use in promotional and retention materials.
- Upload a minimum of 150 original photographs to the parent portal every full day of camp.
- Upload all photos weekly to the YMCA of the Rockies image database for internal marketing use.
- Managing photographs on the website and other social marketing venues.
- Write a report and evaluation of program (End of Season Report) and summer including programs, leadership, site and facilities and recommendations for the future.

REQUIREMENTS/QUALIFICATIONS:

- Must have experience in photography, communications, and/or marketing, including experience with editing media content
- Ability to prioritize tasks and efficiently manage time, specifically able to meet deadlines.
- Ability to collaborate with fellow CCO Media Team and YMCA of the Rockies internal marketing team.
- Be a self-starter and creative problem solver who can take initiative, work independently with approval, and confidently bring ideas to life.
- Must have current certification in CPR/First Aid or be willing to obtain certification
- All other duties as assigned

PREFFERD QUALIFICATIONS

- Willingness to comply with YMCA and DOT rules to be approved to operate YMCA vehicles, including 15-passenger mini-buses.
    - Must conduct all vehicle operations within the DOT Regulatory Requirements that apply to the position's specific driving duties.
    - Must have a valid US Driver's license or, if required, a Commercial Driver's License.
    - Must have a satisfactory driving safety record (Verified by MVR Review)
    - Must have the ability to obtain a DOT Medical Card (Complete DOT Physical) in order to perform driving duties.
    - Drivers must pass a pre-employment drug test.
    - Drivers must complete a YMCA driver training program.

GENERAL YMCA OF THE ROCKIES REQUIREMENTS

- Uphold and reflect the YMCA core values of Caring, Honesty, Respect, Responsibility, and Faith in all functions

- Uphold the YMCA of the Rockies Mission, policies, and programs.
- Possess and demonstrate excellent customer service skills; for example, friendly, personable, helpful, patient, and professional.
- Support the YMCA of the Rockies safety program. Promote safe work practices and a safe environment for guests, members, and staff.
- Promote a cooperative, positive, and flexible atmosphere while working with others in a diverse community.
- Attend required abuse risk management training and report suspicious or inappropriate behaviors and policy violations.
- Commitment to diversity, equity, inclusion, and antiracism is required.
- Must meet acceptable criminal background check standards.
- All other duties as assigned.

WORK ENVIRONMENT & PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Be able to work inside and outside in all weather conditions
- Be able to hike on rugged terrain
- Must be able to lift 25 pounds, climb/work on ladders and in tight spaces.

ENVIRONMENTAL SUSTAINABILITY COLLABORATION:

Support organizational environmental sustainability goals through regular and effective collaboration and communication with sustainability leadership.

ADDITIONAL INFORMATION:

YMCA of the Rockies is a **Praesidium-accredited** organization. Our hiring process reflects the values and standards of Praesidium and other accredited organizations. For more information about Praesidium accreditation, please visit https://www.praesidiuminc.com/

Note: Employees are held accountable for all duties of this job.
This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job.