FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Volunteer Title: Volunteer Driver
Employee Classification: Seasonal
Reports to: LTP Director

Status: Volunteer
Revision Date: Oct. 2025

POSITION SUMMARY:

The Volunteer Driver supports regular transportation operations during program days, primarily Friday through Tuesday each week. This includes scheduled bus runs, trip pickups and drop-offs, vehicle prep, and general driving assistance as needed. Drivers operate within a defined route range and always work alongside staff who manage camper supervision and coordination.

OUR CULTURE:
At YMCA of the Rockies, we firmly believe in our mission of putting Christian principles into practice through programs, staff and facilities in an environment that builds healthy spirit, mind and body for all. We count on our staff to provide extraordinary experiences for our guests and for each other and we expect constant demonstration of our core values of caring, honesty, respect, responsibility and faith.

ESSENTIAL FUNCTIONS FOR ALL CAMP CHIEF OURAY TEAM MEMBERS:

- Create a safe space for all campers, families, and staff. Promote safe work practices to allow for development and growth for all.
- Possess the mental, social, and emotional skills necessary to build rapport and positive relationships.
- Respond to camper and customer requests for service, troubleshoot problems and develop solutions in a patient and respectful manner.
- Contribute to a cooperative and positive camp community, be a team player.
- Be responsible for the upkeep of the camp facility and cleanliness of camp. Report any repairs in a timely manner.
- Assist other departments as needed

ESSENTIAL FUNCTIONS FOR A STORE VOLUNTEER:

- Operate vans and buses to transport campers and staff to and from designated locations.
- Conduct routine pre-trip vehicle inspections and ensure vehicles are fueled and trip-ready.
- Follow scheduled transportation routes, including RMNP, Rancho Del Rio, State Forest State Park, and JeffCo Government Center.
- Communicate with staff to coordinate safe and timely pick-ups and drop-offs.
- Support weekend bus runs to and from Denver (JeffCo), ensuring timely departures and returns.
- Provide additional driving assistance within approved mileage and time limits, as requested.
- Maintain a clean, safe, and organized vehicle environment throughout each trip.
- Ensure compliance with all camp transportation protocols and driving safety regulations.

REQUIREMENTS/QUALIFICATIONS:

- Willingness to comply with YMCA and Colorado Department of Transportation rules to be approved to operate YMCA vehicles, including 15-passenger mini-buses.
    - Must conduct all vehicle operations within the Department of Transportation Regulatory Requirements that apply to the position's specific driving duties.
    - Must have a valid US Driver's license
    - Must have a satisfactory driving safety record (Verified by MVR Review)
    - Must have the ability to obtain a Department of Transportation Medical Card (Complete Department of Transportation Physical) in order to perform driving duties.
    - Drivers must complete a YMCA driver training program.

  Have a high school diploma or equivalent
- Must be able to drive for long periods of time
- Must be able to read and understand English
- Must be able to work mornings, evenings, holidays and weekends
- All other duties as assigned. Employees are held accountable for all duties of this job. This job description is not intended to be an exhaustive list of all duties, responsibilities or qualifications associated with this job.

GENERAL YMCA OF THE ROCKIES REQUIREMENTS

- Uphold and reflect the YMCA core values of Caring, Honesty, Respect, Responsibility and Faith in all functions
- Uphold the YMCA of the Rockies Mission, policies, and programs
- Commitment to diversity, equity, inclusion, and anti-racism is required
- Possess excellent customer service skills; for example, friendly, personable, helpful, patient, and professional
- Support the Association safety program. Promote safe work practices and a safe environment for guests, members, and staff
- Promote a cooperative, positive, and flexible atmosphere while working with others in a diverse environment
- Must meet acceptable criminal background check standards
- Bilingual English/Spanish is a plus
- All other duties as assigned

WORK ENVIRONMENT & PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Regularly lift up to 50 pounds up to four (4) feet high
- Be able to stand up to eight (8) hours a day
- Short bursts of stooping, kneeling, and bending.

BENEFITS:

As a volunteer there is no compensation. Volunteer perks include:
Room:

- Volunteers will be assigned rooms with windows and a full bathroom. There are common areas with TVs, refrigerators and microwaves. All rooms have a private telephone and internet access.
- Geronimo Campground is an alternative available for volunteers at Snow Mountain Ranch in the summer months (mid-May to mid-September). Please inquire for more details.

Board (3 buffet-style meals per day, 7 days per week):

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Other employee perks and discounts include:

- Access to the YMCA of the Rockies facilities and activities which include but are not limited to: an indoor pool, basketball gymnasium, fitness classes, hiking/biking/skiing trails, archery, ice skating, disc golf, mini-golf, climbing wall, library, bonfire rings, craft shop and more.
- Passes for skiing, rock climbing, mountain biking, and/or golf (dependent on season and resort – limited number available, first come first served basis)
- Free gear rentals for sports and outdoor activities
- Employee programming, including free or discounted staff trips, provided by the Staff Experience Team
- Lodging Discount Nights at either YMCA of the Rockies location, $25 per room per night, based on availability
- Other employee perks and discounts, including:
- Discounts at on site General Store/Gift Shop, Rustic Café/Buckboard Grill, and Jackson/Snow Mountain Stables
- Discounts at local merchants
- Shuttles for staff without vehicles based on season and availability for groceries, doctor, trips to town
- Cleaning supplies/equipment, linens and paper products provided/available for use

Note: Employees are held accountable for all duties of this job.
This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job.

SIGNATURE:

I have reviewed and understand this job description.

_____ _____

Employee's name Employee's signature

Today's date: _____