



## **Camp Chief Ouray Overview of Positions 2022**

**About CCO** Camp Chief Ouray, established in 1908, has grown to be a premiere overnight camping option for youth from all over the United States and the World. We are committed to developing five core values in everything we do: Caring, Honesty, Respect, Responsibility and Faith. CCO is a part of the YMCA of the Rockies, located at Snow Mountain Ranch in Granby, CO (elevation of 8,750 feet).

**Our Mission** YMCA of the Rockies puts Christian principles into practice through programs, staff and facilities in an environment that builds a healthy spirit, mind and body for all.

**Our Goal** is to offer challenging experiences to build leaders through life-long skill development in a safe, imaginative, natural setting. We instill confidence through independence and interpersonal skills. We challenge our campers to discover their true selves.

**Our Diversity, Inclusion, and Global Innovation Statement** The YMCA of the Rockies will reach out to and welcome all people and organizations of good will and ensure that the rich gifts of diversity are reflected and respected at all levels.

**Our Commitment to All People** We will serve a diverse population, inclusive of all people of good will. Reflecting our Christian Mission, we will be inclusive and welcoming of all people of good will. Our activities and facilities will be inclusive, accessible, and available to the diverse worldwide community we serve.

**Essential Functions for All CCO Staff** Camp Chief Ouray staff are expected to create a safe space for all campers, families, and staff while allowing development and growth for all. They should possess the mental, social and emotional skills necessary to build rapport and positive relationships, putting camper needs first. Responding to camper and customer requests for service, troubleshooting problems and developing solutions in a patient and respectful manner is an important aspect of our work. All staff should contribute to a cooperative and positive camp community, take responsibility for the upkeep of the camp facility and cleanliness of camp. Assist with other departments as needed.

## **SUMMER CAMP STAFF**

### **Cabin Counselor**

The Cabin Counselor provides leadership for, lives with, and cares for a cabin group of 8-10 campers in male and female identifying cabins. They are expected to work collaboratively with their co-counselor to ensure each camper's physical, social, and emotional health and safety needs are met. They are responsible for all other aspects of the camper's experience, with the expectation of exceptional customer service. The Cabin Counselor is responsible for organizing, planning and safely running one or more activity classes each week. All cabin counselors must be at least 18 years old. Must have current certification in CPR/First Aid or be willing to obtain certification (provided by CCO).

\$400/week, prefer May 25<sup>th</sup> - August 13<sup>th</sup>

### **Day Camp Counselor (x12 total)**

Perform group counselor duties with a day camp of local and non-local campers. Ability to run programs for a group of up to 10 kids with a co-counselor, manage stress, handle situations, run programs, and flexibility are required. Assist in overnight camp check-in/check-out every other weekend.

\$360/week, prefer May 25<sup>th</sup>-Aug 13<sup>th</sup>

### **Program Area Specialist: General Cluster, Target/Outdoor, Arts & Crafts**

Program Area Specialists are responsible for the program development of their assigned specialty program area, including the curriculum development, supply ordering, and set up for their specialty area. Train and supervise staff to perform job duties within the area of focus to ensure staff are equipped for their role in program delivery. Responsible for quality of program to increase learning and enjoyment for all campers. Specialty Areas include; Arts & Crafts, Target & Outdoor Sports (archery, riflery, hatchet throwing), General Cluster (STEM, Sports & Games, Outdoor Cooking). Certifications a plus for archery and riflery.

\$405/week, May 16<sup>th</sup> - August 13<sup>th</sup>

### **Cabin Counselor Wrangler (CCW)**

The Cabin Counselor Wrangler provides leadership for, lives with, and cares for a cabin group of 8-10 campers in male and female identifying cabins. Additionally, they are responsible for the program delivery of the equestrian and riding program. They are expected to work collaboratively with their co-counselor and Barn Staff to ensure each camper's physical, social, and emotional health and safety needs are met. They are responsible for all other aspects of the camper's experience, with the expectation of exceptional customer service. They also ensure the horse herd is cared for, the barn facility and equipment cleanliness are maintained, and all barn safety protocols are met. CCW's participate in Barn Training prior to All Staff Training.

\$405/week, prefer May 16<sup>th</sup> - August 13<sup>th</sup>

### **Challenger Counselor**

The Challenger Cabin Counselor provides leadership for, lives with, and cares for a cabin group of up to 20 campers in male and female identifying cabins. They are expected to work collaboratively with their co-counselors to ensure each camper's physical, social, and emotional health and safety needs are met. They are responsible for all other aspects of the camper's experience, with the expectation of exceptional customer service. The Challenger Cabin Counselor is responsible for organizing, planning and safely running one or more activity classes each week suited to the talents and interests of the Challenger Campers (ages 13-14). Preferably 21 years or older and have experience working with youth in a summer camp setting. Must have current certification in Wilderness First Aid or be willing to obtain certification (provided by CCO). \$405/week, prefer May 23<sup>th</sup> - August 13<sup>th</sup>

## **LEADERSHIP TRAINING PROGRAM (LTP)/BACKCOUNTRY TRIP STAFF**

### **CIT (Counselor-In-Training) Director (x2)**

The CIT Director will serve as a member of the administration team. They will assist in camp programs, travel logistics, and trail department duties as needed. This position is responsible for scheduling, coordinating, and leading the CIT Program. They are expected to lead three backpacking trips (8-10 campers each) during the summer. Advise cabin counselors in the guidance of CIT campers in cabins and program activities to ensure excellence in camper and staff experiences as well as program delivery. Minimum of 21 years of age and have a clean driving record. Experience teaching leadership skills in a wilderness setting preferred. \$415/week, May 13<sup>th</sup> - August 13<sup>th</sup>

### **LIT (Leader-In-Training)/Adventure Leader (x4)**

The LIT/ADV Leader is responsible for leading three sessions of the LIT program and two sessions of the Adventure program throughout the summer. This role will develop and facilitate a schedule of activities in accordance with the goals and outcomes of the LIT and Adventure programs; with special emphasis on leadership development and personal responsibility. These groups typically consist of 8-10 campers. The LIT Program is two weeks long. One week of backpacking and one week of leadership skill development and implementation on campus. Adventure Programs are one week long and may consist of backpacking, rafting, horsepacking, mountain biking, or some combination. Minimum of 21 years of age and have a clean driving record. Experience teaching leadership skills in a wilderness setting preferred. \$410/week, May 16<sup>th</sup> - August 13<sup>th</sup>

### **SIT (Specialist-In-Training) Leader (x2)**

The SIT Leader is responsible for leading, coordinating and supervising the Specialist in Training Program. They will develop and facilitate a schedule of activities in accordance with the established goals and outcomes of the SIT program; with special emphasis on leadership development, teamwork and adventure skill areas. These groups typically consist of 8-10 campers. The SIT Program consists of backpacking, rafting, and mountain biking. Minimum of 21 years of age and have a clean driving record. Experience teaching leadership skills in a wilderness setting preferred. \$410/week, May 16<sup>th</sup> - August 13<sup>th</sup>

### **Trip Leader (x8)**

The Trip Leader is responsible for leading, coordinating, and supervising in-camp activities and out of camp trips (Leadership Training, Trekker and Adventure programs). These groups typically consist of 8-10 campers. Adventure programs may include backpacking, mountain biking, horsepacking, rafting or some combination. Trekker programs may include hiking, backpacking, climbing, surfing, or international trips. Minimum of 21 years of age and have a clean driving record. Experience teaching leadership skills in a wilderness setting preferred. Previous experience leading wilderness trips and/or student experience with NOLS, Outward Bound, or similar programs preferred.

\$410/week, May 16<sup>th</sup> - August 13<sup>th</sup>

## **SUPPORT STAFF**

### **Assistant Kitchen Manager**

Responsibilities include running the kitchen in the absence of the Head Cook including; supervision of staff, prep/serve/cleaning of kitchen, assist in evaluating staff, and following department of health regulations. ServSafe certification a plus.

\$430/week, prefer May 13<sup>th</sup> - Aug 13<sup>th</sup>

### **Kitchen Staff (x8)**

Responsible for food preparation for all camp meals. Responsible for cleanliness of camp kitchen, dining hall facility, and dishes.

\$400/week, prefer May 13<sup>st</sup> - August 13<sup>th</sup>

### **Office Assistant**

This position is responsible for supporting camp with business and office duties. They support families with excellent phone and email etiquette and knowledge of camp. They support camp administrators by being very organized and exact with filing, uploading and checking forms and documents. They serve staff and campers by having a timely and organized mail system. They will provide a fun and profitable service by merchandising and running the camp store.

\$400/week, prefer May 16<sup>th</sup> - August 13<sup>th</sup>

### **Trail Department Coordinator**

The Trail Department Coordinator is responsible for upkeep and maintenance of all equipment used by the Leadership Training, Adventure and Trekker Programs. They will coordinate and facilitate food packing for all trips during the summer, and the bi-weekly Challenger Night event. This role will assist in gear check-out and collection of program gear and other duties as assigned. Minimum of 19 years of age. Previous experience camping, backpacking, and repairing and/or maintaining camping gear preferred.

\$400/week, May 16<sup>th</sup> - August 13<sup>th</sup>

### **Media Specialist (x2)**

Create, promote, and manage media materials for website. Photograph campers in their various activities for each session highlighting the theme every week. Create a marketing video that can be used during the year to promote camp. Applicants that have their own camera/video camera and editing equipment preferred.

\$400/week, prefer May 25<sup>th</sup> - August 13<sup>th</sup>

### **Facilities Coordinator**

The Facilities Coordinator helps keep the facilities, vehicles and grounds in good working order with safety in mind for all campers and staff. This position works closely with the camp staff to address needs in a timely manner and is responsible for updating the Summer Camp Director on needs and progress on work lists.

\$400/week, prefer May 16<sup>th</sup> – August 13<sup>th</sup>

### **Wrangler**

The Wrangler provides support for the barn facilities and program, under the direction of the Barn Director and Assistant Barn Director. The Wrangler is responsible for the program delivery of the equestrian and riding program. They are expected to work collaboratively with Barn Staff to ensure each camper's physical, social, and emotional health and safety needs are met. They also ensure the horse herd is cared for, the barn facility and equipment cleanliness are maintained, and all barn safety protocols are met.

\$405/week, prefer May 16<sup>th</sup> - August 13<sup>th</sup>

## **ADMINISTRATIVE STAFF**

### **Assistant Summer Camp Director**

The Assistant Summer Camp Director is responsible for the program implementation of the overnight camp program. This position is responsible for the creation and management of the daily schedule of overnight camp, supervising specialists and their program areas, and ensuring the success of each overnight camp program aspect. The Assistant Summer Camp Director collaborates with all Admin and Support staff members to ensure excellence in camper and staff experiences and program delivery. They communicate important updates with all staff, including Day Camp and Leadership and Trips staff, helping to monitor the overall staff experience. Preferably 21 years of age or older and have a clean driving record. Previous experience working in a camp setting is highly recommended. Should possess effective, supervisory, leadership, administrative, organizational and communication skills.

\$430/week, May 13<sup>th</sup> - August 13<sup>th</sup>

### **Assistant Leadership & Trips Director**

The Assistant Leadership and Trips Director is responsible for coordinating staff, scheduling, and logistical support of the Leadership Training, Trekker and Adventure programs. This role will coordinate trip preparation, assist with group travel, and serve as a liaison between Trips staff and the Leadership and Trips Director. Responsible for reviewing, maintaining, and evaluating camp program areas and staff. Responsible for tracking program numbers, interviewing and screening potential camper applicants. Minimum of 21 years of age and have a clean driving record. Previous experience working in a camp setting is highly recommended. Should possess effective, supervisory, leadership, administrative, organizational and communication skills.

\$430/week, May 13<sup>th</sup> – Aug 13<sup>th</sup>

### **Village Leader (x2)**

The Village Leader is responsible for the overall staff and camper experience, helping to foster meaningful relationships. The Village Leader helps schedule and evaluate staff, acting as the first line of support for any staff concerns. This includes supporting program delivery and stepping in when camper behavior concerns arise. The Village Leader works collaboratively with other Village Leaders and Admin to ensure daily communication happens with each staff and camper. Preferably has 1-2 years of summer camp experience.

\$415/week, May 13<sup>th</sup> - August 13<sup>th</sup>

### **Teen Coordinator**

The Teen Coordinator is responsible for organizing, planning and safely facilitating the Challenger and Two-Week programs, with programs and activities suited to the talents and interests of the teen campers. They are responsible for guiding, assisting, and evaluating staff consistently throughout the summer. The Teen Coordinator is a part of the Admin team and supports the overnight camp program. Preferably has previous camp experience, be at least 21 years old, and has a clean driving record.

\$415/week, May 13<sup>th</sup> - August 13<sup>th</sup>

### **Barn Director**

The Barn Director is responsible for managing the barn program, barn staff, barn facilities, and horse herd. They are responsible for the development and implantation of the riding program, which includes five levels of riding, specialized leadership programs, and beginner trail rides. The Barn Director is responsible for the care and maintenance of the horses, tack, equipment, barn and pasture areas. They are the main point of contact for our farrier, horse leasing partner, and veterinarian in summer. The Barn Director is a part of the Admin team and supports the overnight camp program. Must be at least 21 years old and have experience with management in an equestrian facility and program.

\$430/week, May 13<sup>th</sup> - August 13<sup>th</sup>

### **Assistant Barn Director**

The Assistant Barn Director assists the Barn Director to implement the riding program, supervise barn staff, maintain barn facilities, and care for the horse herd. They are responsible for the development and implementation of curriculum for advanced horseback riding lessons (High Rider level). The Assistant Barn Director provides leadership and horsemanship instruction for the Wrangler-In-Training program & CIT's. They lead out-of-camp pack trips and lives with campers in the WIT program, collaborating with their co-counselor to ensure each camper's physical, social, and emotional health and safety needs are met. Preferably has experience with management in an equestrian facility and program. Preferably has backcountry travel and living experience.

\$415/week, prefer May 13<sup>th</sup> - August 13<sup>th</sup>

### **Ropes Course Director**

The Ropes Director is responsible for managing the ropes program, ropes staff, and rope facilities and equipment. They are responsible for the development and implantation of the ropes program, which includes ropes campers and leadership and trips programs. The Ropes Director is the main point of contact between Snow Mountain Ranch and CCO regarding challenge course facilities and programs in summer. Supervise all facets of low and high Ropes Course elements including staff training, facilitation, and course maintenance. A background working on a ropes course is required. Must be at least 21 years old.

\$415/week, May 13<sup>th</sup> - August 13<sup>th</sup>

### **Master of Themes**

The Master of Themes is responsible for implementing the themes, evening programs, and special programs for overnight camp. The Master of Themes develops, schedules, and evaluates all camp evening programming, including all camp activities, vespers, plus friendship circle and taps. They coordinate with other admin, specialists, and camp staff to help effectively run program areas. The Master of Themes is responsible for preparing and implementing rainy day programming plans.

\$415/week, May 13<sup>th</sup> - August 13<sup>th</sup>

### **Travel Coordinator**

The Travel Coordinator is responsible for assisting with Leadership Training, Trekker and Adventure programs logistics. They will provide safe transportation of campers and staff in all facets of the camp program. This includes, but is not limited to, driving to and from Denver International Airport, local travel needs, trips drop-off and pickup (Colorado, Wyoming, Utah, etc.), medical clinic visits, purchasing errands, and other duties as assigned. Minimum of 21 years of age and have a clean driving record.

\$400/week, May 13<sup>th</sup> - August 13<sup>th</sup>

### **Day Camp Director**

Responsible for the coordination of program, staff, and support and leadership of counselors during day camp programs. Responsible for reviewing, maintaining, and evaluating camp program. Main liaison between camp and parents. Must have previous camp experience and be at least 21 years of age. Assist in overnight camp check-in/check-out every other weekend.

\$415/week, prefer May 13<sup>th</sup> -Aug 13<sup>th</sup>

### **Day Camp Assistant Director**

Responsible for organizing and maintaining the program areas, ordering and receiving lunches for staff and kids, evaluating staff, and supporting the Day Camp Director where needed. Previous camp experience required, at least 21 years of age, and a clean driving record needed. Assist in overnight camp check-in/check-out every other weekend.

\$405/week, prefer May 13<sup>th</sup>-Aug 13<sup>th</sup>

### **Health Center Assistant**

The Health Center Assistant is responsible for helping carry out a program of health and safety in accordance with camp philosophy, objectives and related health policies and procedures. The Health Center Assistant will work under the supervision of the Head Nurse, Summer Camp Director, and Camp Nurse. They will work with the camp nurses/medical staff to provide support when health center is at its busiest and assisting the Camp Nurse with coverage of the Health Center between 2-4 pm daily. The Health Center Assistant will help maintain the cleanliness and organization of the Health Center, including assisting with record keeping of the medical center. Preferably 21 years old, with experience in the medical field.

\$415/week, May 13<sup>th</sup> - August 13<sup>th</sup>

### **Camp Nurse**

Supervise Health Center. Administer First Aid and medications as needed to CCO as well as conference center guests. Maintain required forms, logs, and act as a liaison with a camp physician. Assist in staff training to provide staff with appropriate knowledge. Must be comfortable talking with parents to update them on the health of their child. RN or LPN certified in the State of Colorado. Previous camp experience helpful. Must be at least 21 years old.

\$1,200/week, Usually serves for one camp session, between June 5<sup>th</sup> - August 13<sup>th</sup>

